



NYC/LI NARI – MEMBERSHIP APPLICATION INSTRUCTIONS

Please fill out all information including email address and cell phone number. NYC/LI NARI uses text service to notify members about upcoming NYC/LI NARI events. We do not share this with others without prior approval.

- **Contractors, Subcontractors & Trade related applicant:** You must be in business & licensed for one (1) full year to be considered for membership. All others must be in business for 1 full year.
- **Licenses:** If you advertise in print or digitally that you work in a particular area then you must produce a valid license for that area. ****Copies of all licenses must be sent in with your application****
- **Insurance:** You must provide the following original insurance certificates naming NYC/LI NARI as certificate holder:
 - Liability Insurance
 - Workers Compensation (If you have 1 or more employees)
 - Disability Insurance
- **Other:**
 - EPA RRP registration certificate for Contractors, Remodelers, Painters, Demo Companies and others. (Ask for a full list if you are not sure)

IMPORTANT: Application and payment do not guarantee acceptance. Your application is reviewed to determine if you qualify for membership. If the application is deemed suitable it will be forwarded for a vote to the Board of Directors. You will be notified within 15 days of receipt of your application as to whether your application is suitable (or if we need additional information). Your application is then forwarded to the board to vote on your membership



SECTION 1: (Contact Information)

Company Name _____

Contact Person: * _____ Title: _____

Cell Phone _____ Business Phone: _____

E-mail _____ Website _____

Company Mailing Address: _____

Billing Address (if different from above): _____

If you are not a principal in the company, please list principals or immediate supervisor's name, address & phone:

Date Company was Established _____ Number of Employees: _____

Sponsor _____ (*name of person designated as NARI member)

SECTION 2: (Profile)

Applicant Profile:

1. What is your industry involvement?

_____ Contractor _____ Wholesaler/supplier

_____ Lender _____ Designer/Architect

_____ Utility _____ Manufacturer

_____ Other _____ Subcontractor

(Explain) _____

2. Have you previously held NARI membership? No _____ Yes _____ When _____

3. Please list other trade associations in which you hold membership: _____



CONTRACTORS, SUBCONTRACTORS & TRADE SERVICES ONLY TO FILL OUT SECTION 3 – 5

(If you are not a Contractor, Subcontractor or Trade related service provider proceed to SECTION 6):

SECTION 3: (Licenses)

Please note you must have a license for all areas (including website) in which you work:

License:	Jurisdiction	Date Issued	Expiration:
1.			
2.			
3.			
4.			
5.			
6.			

SECTION 4: (Insurance)

YOU ARE REQUIRED TO HAVE LIABILITY INSURANCE, DISABILITY INSURANCE & WORKERS COMPENSATION IF YOU HAVE ANY FULL TIME EMPLOYEES: Please provide actual copies asper the instructions as well as noting the details here

INSURANCE:	Carrier:	Policy #:	Date Issued:	Expiration
General Liability:				
Workers Compensation:				
Disability Insurance:				

EPA RRP Reg. Number: _____



SECTION 5: (Trade & Specialty)

Please provide a Trade Reference:

Trade Reference _____
Phone # _____ Address _____
City _____ State _____ Zip _____

AREA OF SPECIALIZATION:

____ General Remodeling
____ Kitchen/bath
____ Windows/Doors
____ Siding
____ Roofing
____ Other (explain) _____

SECTION 6: (Credit Report and Fees)

Application for membership authorizes NARI to conduct a credit and reference check subject to the Fair Credit Reporting Act and relevant public law.

MEMBERSHIP DUES: \$725 (First year Administrative Fee of \$50 Additional – total \$775) Payable to NYC/LI NARI.

NYC/LI NARI dues of \$725 include National membership dues in the National Association of the Remodeling Industry of \$180, which we have agreed to forward to NARI headquarters. NARI membership dues are not deductible as a charitable contribution but may be deductible as an ordinary business expense.

Please note that to the extent NARI engages in lobbying, \$14 of the \$180 dues to NARI Headquarters are not tax deductible for income tax.



~ *The NARI Code of Ethics* ~

Each member of the National Association of the Remodeling Industry is pledged to observe high standards of honesty, integrity and responsibility in the conduct of business:

- Promoting in good faith only those products and services which are known to be functionally and economically sound, and which are known to be consistent with objective standards of health and safety.*
- Making all advertising and sales promotion factually accurate, avoiding those practices which tend to mislead or deceive the customer.*
- Writing all contracts and warranties such that they comply with federal, state, and local laws.*
- Promptly acknowledging and taking appropriate action on all customer complaints.*
- Refraining from any act intended to restrain trade or suppress competition.*
- Attaining and retaining insurance as required by federal, state, and local authorities.*
- Attaining and retaining licensing and/or registration as required by federal, state, and local authorities.*

By signing below I agree to abide by the By-Laws and Code of Ethics of NYC/LI National Association of the Remodeling Industry. It is understood & accepted that the payment of all financial commitments are the Member Company's responsibility for all representatives of said company. All invoices are to be paid **within 30 days. Membership dues are non-refundable.**

It is understood that upon termination of membership for any reason you must cease and desist from using the NARI Logo in any literature and/or advertising for consumer or trade. You may be held responsible for a breach of a registered trademark which could encompass legal fees and damages. The membership plaque or other insignia of membership is the property of NARI National & NYC/LI NARI and said plaque is to be returned to NARI upon termination of membership, or surrendered to a representative of the organization upon request.

Signature _____

Company _____

Printed Name _____

Date _____